

## Schools Forum

**Wednesday 10 October 2018 at 6.00 pm**  
Room Q309, Queens Park Community School,  
Aylestone Avenue, NW6 7BQ

### Membership

### Representing

#### SCHOOL MEMBERS

##### Nursery

Lesley Benson  
Karen Zajdel

Head  
Governor

##### Primary

Martine Clark  
Michelle Ginty  
Melissa Loosemore  
Vacancy  
Helga Gladbaum  
Geraldine Chadwick  
Michael Maurice  
Narinder Nathan  
Tim Jones

Head  
Head  
Head  
Head  
Governor  
Governor  
Governor  
Governor  
Governor

##### Secondary

Gill Bal

##### Special Education Needs

Kay Charles

Head

##### Pupil Referral Unit

Vivien Dean

Head

#### ACADEMY MEMBERS

##### Primary

Vacancy  
Jo Jhally

Head  
Governor

**Secondary**

Andy Prindiville	Head
Vacancy	Head
Gerard McKenna	Head
Martin Beard	Governor
Mike Heiser	Governor
Titilola McDowell	Governor

**Special Education Needs**

Jayne Jardine	Head
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**NON-SCHOOL MEMBERS****Early Years PVI**

Paul Russell  
Sylvie Libson

**Trade Union**

John Roche

**16-19 Provider Representative**

Mark Stacey

**For further information contact:** Nikolay Manov, Governance Officer  
Email: [nikolay.manov@brent.gov.uk](mailto:nikolay.manov@brent.gov.uk); Tel: 0208 937 1348

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:

**[www.brent.gov.uk/committees](http://www.brent.gov.uk/committees)**

**The press and public are welcome to attend this meeting.**

### **Notes for Members - Declarations of Interest:**

If a Member is aware they have a Disclosable Pecuniary Interest\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest\*\* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

### **\*Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

### **\*\*Personal Interests:**

The business relates to or affects:

- (a) Anybody of which you are a member or in a position of general control or management, and:
  - To which you are appointed by the council;
  - which exercises functions of a public nature;
  - which is directed is to charitable purposes;
  - whose principal purposes include the influence of public opinion or policy (including a political party or trade union).
- (b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

# Agenda

Introductions, if appropriate.

Item	Page
<b>1 Election of Chair and Vice-Chair</b> To appoint a Chair and a Vice-Chair of the Schools Forum.	
<b>2 Apologies for Absence and Membership</b> <ul style="list-style-type: none"><li>➤ To receive apologies for absence</li><li>➤ To welcome Michelle Ginty and John Roche to the Schools Forum</li><li>➤ To note that there are three vacant seats on the Forum:<ul style="list-style-type: none"><li>○ Maintained Primary Head</li><li>○ Academy Primary Head</li><li>○ Academy Secondary Head</li></ul></li></ul>	
<b>3 Declarations of Interest</b>	
<b>4 Deputations (if Any)</b>	
<b>5 Minutes of the previous meeting</b> To approve the minutes of the previous meeting as a correct record.	1 - 10
<b>6 Actions arising</b> To consider any actions arising from previous meetings.	11 - 12
<b>7 Council Budget Proposals</b> <i>Members will hear a presentation on the Council Budget Proposals. A link to the Agenda for the Cabinet meeting on 15 October is available <a href="#">here</a>.</i>	
<b>8 Dedicated Schools Grant Schools Budget Forecast - 2018/19</b> The report updates School Forum Members with the Forecast position of the Dedicated Schools Grant (DSG) 'Schools Budget' for 2018/19.  <b>Contact Officer:</b> Andrew Ward, Head of Finance Email: <a href="mailto:andrew.ward@brent.gov.uk">andrew.ward@brent.gov.uk</a> Tel: 0208 937 6462	13 - 18
<b>9 2019/20 Funding Announcements and Schools' Budget Position</b> The paper informs the Schools Forum about the funding announcements made in the summer of 2018. It then assesses these announcements in light of the financial position of schools and the High Needs block. <b>Contact Officer:</b> Andrew Ward, Head of Finance	19 - 32

Email: [andrew.ward@brent.gov.uk](mailto:andrew.ward@brent.gov.uk)  
Tel: 0208 937 6462

**10 Primary School Place Demand Update** 33 - 38

The report provides an update on the latest projections for primary school places. These will be published in the new School Place Planning strategy 2019-2023, which is being considered by Cabinet in November 2018.

**Contact Officer:** Shirley Parks, Head of Forward Planning, Performance and Partnerships

Email: [shirley.parks@brent.gov.uk](mailto:shirley.parks@brent.gov.uk)  
Tel: 020 8937 4529

**11 Options for Financially Supporting Schools with Falling Rolls** 39 - 44

At the June 2018 Schools Forum, members requested that options for financially supporting schools with falling rolls be presented for discussion and consideration.

**Contact Officer:** Andrew Ward, Head of Finance

Email: [andrew.ward@brent.gov.uk](mailto:andrew.ward@brent.gov.uk)  
Tel: 0208 937 6462

**12 Updated Scheme for Financing Schools and Schools Financial Regulations** 45 - 144

The report details the changes implemented to the Scheme for Financing Schools and the Schools Financial Regulations, which became effective from 1 April 2018.

**Contact Officer:** Dena Aly, Senior Finance Analyst

Email: [dena.aly@brent.gov.uk](mailto:dena.aly@brent.gov.uk)  
Tel: 0208 937 2179

**13 Any Other Urgent Business**

**Date of the next meeting: Wednesday 12 December 2018**



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.